

WHAT YOU NEED TO KNOW ABOUT CHARLOTTE BILINGUAL PRESCHOOL

Review the information on this page and then turn over to the other side to learn how to enroll your child at CItBP



VALUE PROPOSITION



For students:

- 2 bilingual teachers per classroom
- Free education for 4-year-olds; very low rates for 3-year-olds
- Maximum of 18 students per classroom (9:1 ratio – 9 students per teacher)
- Instruction in Spanish and English
- Culturally appropriate program celebrates and supports the home culture while nurturing a new one



For families:

- New techniques for supporting their children's education in and out of school
- New parenting techniques
- Opportunities to meet others
- Opportunities to participate in the life of the school
- Opportunities to volunteer
- English classes

Inclusion/Non-Discrimination Statement

CItBP admits students of any race, color, national, and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the Preschool. CItBP does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other Preschool-administered programs.



DATES TO REMEMBER

Preschool 3-year-old Program:

Pre-Enrollment period opens **March 1, 2021**

Pre-Enrollment period closes **January 31, 2022**

Acceptance notification period: **2-4 weeks**

Applicants outside pre-enrollment period will be put on a waitlist

MECK Pre-K 4-year-old Program:

• MECK Pre-K Registration opens **March 1, 2021**

• MECK Pre-K Registration closes – **see website**



HOW DO I ENROLL MY CHILD?

On the other side of this form, follow steps 1-4, in order, and check off each to-do once completed to correctly apply to enroll your child

**CHARLOTTE
BILINGUAL**
PRESCHOOL

HOW TO ENROLL YOUR CHILD AT CHARLOTTE BILINGUAL PRESCHOOL

Follow steps 1-4 below, in order, and check off each to-do once completed to correctly apply to enroll your child in school

1 CONFIRM YOUR ELIGIBILITY

- Mecklenburg County Resident
- Children who are 3 or 4 years old by August 31st
- Spanish is the first language at home (3-year-olds only)
- Family meets income eligibility

2 PRE-ENROLLMENT PROCESS

Preschool 3-year-old Program

- Charlotte Bilingual provides pre-enrollment form
- Families complete pre-enrollment form
- Families submit pre-enrollment form in person with proof of income and residency (see list of acceptable documentation in Section 3)

If your child is accepted, you will be notified via email, text, or a phone call

INCOMPLETE PRE-ENROLLMENT FORMS WILL NOT BE PROCESSED

MECK Pre-K 4-year-old Program

- Visit MECK Pre-K website: <https://meckprek.org/meck-pre-k-enrollment/>
- Two ways to apply (choose 1)
 - Download or request MECK Pre-K packet via email: info@MECKPreK.org or by calling (704) 943-9585 and providing your mailing address
 - Complete request online and submit/upload required documentation

- Make sure to mark CItBP as your First Choice**

If your child is accepted, MECK Pre-K will notify you. MECK Pre-K will also notify CItBP

- Submit copies of required documentation to CItBP school office upon acceptance (MECK Pre-K will not share your documentation with CItBP)

INCOMPLETE FORMS WILL NOT BE PROCESSED

3 DOCUMENTS REQUIRED TO APPLY

- Completed application
- Proof of Child's Birth Date and Legal Name (choose 1)
 - Original or Photocopy of Birth Certificate
 - Passport
 - State Issued Identification Document
- Parent ID (choose 1)
 - Copy of a photo ID
 - Any form of official government photo ID from any country
- Proof of residence (choose 2)
 - Most recent utility bill
 - Most recent phone bill
 - First page of current lease agreement
 - Car registration
 - NC Driver's license or government ID
- Proof of Household Income (choose 1)
 - 2 consecutive pay stubs (within 30 days)
 - Letter from employer
 - Last year's tax returns or W-2 forms

4 DOCUMENTS REQUIRED ONLY AFTER ACCEPTANCE

- Vaccinations Record
- Physical Examination and Medical Form provided by school office Completed by Medical Office

ALL INFORMATION SUBMITTED IS CONFIDENTIAL AND FOR THE EXCLUSIVE USE OF CItBP

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