



Charlotte Bilingual Preschool

6300 Highland Avenue | Charlotte, NC 28215
www.bilingualpreschool.org | 704.535.8080

Family Programs Director Job Posting

About CltBP:

Charlotte Bilingual Preschool (CltBP) has dedicated 20 years to providing innovative, two-generation solutions for preparing Spanish-speaking children for success. Core services include the 5-star licensed dual language Preschool Program for children 3-5 and the Family Program, which empowers families as their children's most important teachers. In 2018, CltBP launched an extension of the Preschool Program called the Green Room, a three-year pilot integrating students and families from diverse cultural backgrounds to facilitate the flow of social capital. In 2019, CltBP will be partnering with ParentChild+ as a pilot site for their home visiting program. A recent alumni study of CltBP graduates in K-2nd grade indicates CltBP students enter kindergarten ahead of their Hispanic peers and maintain consistent growth and advantage. **Join our team and change the future as we enter into our 20th school year of service!**

Job Overview:

Reporting directly to the Director of Operations and Preschool Programs, the Family Program Director is responsible for a range of management, program implementation, data analysis, and other duties as assigned to advance Charlotte Bilingual Preschool's mission and strategic growth. Responsibilities will include recruiting, training, and managing up to two Family Program Educators and up to four part-time Early Learning Specialists; designing with our families and implementing a menu of Family Programs to meet families' goals, interests, and needs; implementing the new ParentChild+ home visiting program, and managing a small caseload of ParentChild+ families.

Requirements:

- Supervisory experience is required
- Bilingual, bicultural Spanish/English is required
- Bachelor's degree in Early Childhood Education, Social Work, or closely-related discipline and 2 years of experience in relevant community work is required. A combination of equivalent experience, an Associate's degree, and 4 years of experience in relevant community work may be substituted with the approval of the national PC+ office.
- Familiarity with MS Office required.
- Experience working with economically-marginalized families of diverse ethnic, language, and cultural backgrounds required.
- Familiarity with outcome and indicator reporting is required.
- Familiarity with home visiting, Charlotte-Mecklenburg Schools, and/or facilitating workshops is a plus.

Apply if you are:

- Passionate about early childhood education, early literacy, economic mobility, and immigrant communities;
- Committed to excellence and continuous improvement;
- A self-starter with the ability to work independently and the motivation to teach yourself;
- A creative problem solver with strong decision-making capability;
- A people person with strong interpersonal skills;
- Committed to providing the best customer/client service possible.

How to apply:

- Send your resume and cover letter to Chrissy Bassler at chrissy@bilingualpreschool.org with the subject line "Family Programs Director."

Charlotte Bilingual Preschool is an Equal Opportunity Employer. The Preschool considers applicants for all positions without regard to race, color, religion, national origin, gender, age, marital status, disability, veteran status, sexual orientation, genetic information or any other characteristic protected by applicable city, state or federal law.